

TECHNOMe

Teacher Guide

Lessons for Elementary Students: Grades 1-3



Technology Course using
Google Slides

Create an All About Me slideshow.

Each person is special!

In this course, students celebrate their own unique characteristics. They use a Google Slides template to create an All About Me slide show. The mini biography outlines personal details, accomplishments, goals, and interests. Upon completion, students share their slide show with a friend to compare how they are similar and different. This is an excellent way to enhance self-esteem, foster relationships, and develop fundamental technology skills.

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Table of Contents

Introduction

Introduction	i
TechnoMe Overview	ii
TechnoMe Course Outline	iii
Technology Integration Ideas	iv

Session 1 My Name

Session 1 My Name	1
Assignment 1: Create a Title Slide	2
Sign Into Google Drive and Open the All About Me Template	2
Add Student Name to the Title Slide	3
Format the Font	3
Format the Font Size	3
Format the Font Style	4
Format the Text Color	4
Format the All About Me Title	4
Sign Out from Google Drive	4
Session 1 Extension Activity: Set Goals	5

Session 2 I am Special

Session 2 I am Special	6
Assignment 2: What Makes You Special?	7
Sign Into Google Drive and Open All About Me	7
Add Your Information and Make It Look Great	7
Sign Out from Google Drive	7
Session 2 Extension Activity: Share Fun Facts	8

Session 3 When I Grow Up

Session 3 When I Grow Up	9
Assignment 3: What Are Your Goals?	10
Sign Into Google Drive and Open All About Me	10
Insert a Picture	10
Change the Picture Size and Move It	11
Add the Job Name Using a Text Box (Optional)	11
Sign Out from Google Drive	11
Session 3 Extension Activity: Build a Family Tree	12

Session 4 Things I Like

Session 4 Things I Like	14
Assignment 4: What Do You Like?	15
Sign Into Google Drive and Open All About Me	15
Insert Pictures of Things You Like	15
Insert a Picture of Yourself and Crop It (Optional)	16
Sign Out from Google Drive	16
Session 4 Extension Activity: Make a Puzzle from a Photo	17

Session 5 Add Slide Transitions

Session 5 Add Slide Transitions	19
Assignment 5: Finish the Slide Show	20

Sign Into Google Drive and Open All About Me	20
Add Transitions Between Slides	20
View the All About Me Slide Show	20
Make More Slides (Optional)	21
 Session 6 Present	
Session 6 Present "All About Me"	22
Assignment 6: We Are the Same! We Are Different!.....	23
Sign Into Google Drive and Open All About Me	23
All About Me	23
Sign Out from Google Drive	23
Assignment 7: Make an Animated Class Album (Optional)	24
Sign Into Google Drive and Open the Class Album Template	24
Rename the Template	24
Edit the Title Slide	24
Combine Student Slide Shows	24
Share Class Album as a Printed Book or Slide Show	24
Session 6 Extension Activity: Similarities and Differences.....	25
 Appendices	
Appendices	26
Appendix A: Assessment Tools	27
TechnoMe Skill Summary	27
All About Me Marking Sheet	28
Appendix B: Contact Information	29



Introduction

This section provides valuable information about teaching TechnoMe. It includes an overview of the course. In addition, there are ideas for implementation and technology integration.

For additional guidance, open the course in TechnoHub and select Get Started to access preparatory steps, resource list, and scheduling timetable.

[TechnoMe Overview](#)

[TechnoMe Course Outline](#)

[Technology Integration Ideas](#)

TechnoMe Overview

Each person is special!

In this course, students celebrate their own unique characteristics. They use a Google Slides template to create an All About Me slide show. The mini biography outlines personal details, accomplishments, goals, and interests. Upon completion, students share their slide show with a friend to compare how they are similar and different. This is an excellent way to enhance self-esteem, foster relationships, and develop fundamental technology skills.



- In Session 1, students begin to create an All About Me slideshow. Their first task is to create a title slide. Using a Google Slides template, they type their name to a text box. They then format the font, size, style, and color of the letters. As an additional activity, students are encouraged to set a learning goal by creating a text box and finishing the sentence, "I want to learn how to..."
- In Session 2, students continue to build their All About Me slideshow. They fill out a slide template that includes descriptive sentences. Students type their name, age, city, and favorite activity. Afterwards, students have the option to share even more details using the Fun Facts template. They complete details such as "My Favorite Subject," "What Annoys Me," and "Things I Enjoy Reading or Watching."
- In Session 3, students complete a third slide in their All About Me slideshow, which centers on a career goal. They do this by finishing the sentence, "When I grow up, I want to be a...". They insert an image representing what they aspire to be in the future. Next, they create a text box and type in the desired job title. An optional activity is available that has students construct their family tree using a cloud shape to add each person's name to a branch.
- In Session 4, students complete building their All About Me slideshow. They use a slide template featuring a flower shape, with each petal dedicated to clipart of things they enjoy. In the center, they add a photo of themselves. This slide can be printed to create a class bulletin board. As an additional activity, students can place their photo into a puzzle template, cut out the pieces, and reassemble the image. It can be enjoyable to exchange puzzles with friends.
- In Session 5, students add transitions to the All About Me slideshow. They choose their preferred transition effect and then apply it to all slides. Then, they run the slideshow to practice advancing to each slide.
- In Session 6, students share their All About Me slideshow with an audience. Following the presentation, they participate in a discussion to explore the similarities and differences among their classmates. They identify peers who share the same age, interests, or goals. This activity underscores both the commonalities within the group and the unique qualities of each individual. As an extension, students can collaborate in pairs to create a Venn diagram comparing their similarities and differences.

TechnoMe Course Outline

<p><i>Purpose:</i> Create an <i>All About Me</i> slide show to have students recognize their self-worth and celebrate similarities and differences in others.</p>	<p><i>Preparation:</i></p> <ul style="list-style-type: none"> • Sign up for a Google account • Share <i>Me</i> folder with students • Customize the <i>All About Me</i> template (optional) • Upload student photos to Google Drive (optional activity in Assignment 4) • Download and print Flashcards and/or Tool Summary from TechnoHub (optional)
<p><i>Objectives:</i> (see Appendix A: Skill Summary)</p> <ul style="list-style-type: none"> • develop a positive attitude about self-worth • build self-awareness • acknowledge that each person is unique • accept differences in others • compare similarities and differences • create a slide show that is a mini biography • foster relationships with others • format text to enhance writing • insert images to illustrate a concept • apply transitions to divide slide content • present a slide show to others • pose questions and listen to response 	<p><i>Materials:</i></p> <ul style="list-style-type: none"> • TechnoMe Marking Sheet • TechnoMe Skill Summary • Me folder <ul style="list-style-type: none"> ◦ Templates: All About Me, Goal, Facts, Family, Compare, Class Album ◦ Puzzle Pieces for Session 4 Extension Activity • Sample slide shows: Me1, Me2 • Class Album Template (Assignment 7) • Parent Letter and Certificate (optional) • Flashcards and Tool Summary (optional)
<p><i>Summary of Activities:</i></p> <ul style="list-style-type: none"> • Make a title slide. Learn how to format font, size, style, and color of text. • Create a mini-biography slide by adding answers and formatting the text. • Set goals. Insert a picture to illustrate a future career choice. • Share personal interests. Decorate a flower with images. • Finish the slide show by adding transitions. Make additional slides if time permits. • Present <i>All About Me</i> slide show. Pose questions to learn about similarities and differences. • Make an animated class album to play at an Open House or print as a class book (optional). 	
<p><i>Extension Activities:</i></p> <ul style="list-style-type: none"> • Set Goals: Use a text box and an image to describe a school-related or personal goal. • Share Fun Facts: Complete the slide to provide more personal details. • Build a Family Tree: Use the Cloud shape to add family members to a tree. • Make a Puzzle from a Photo: Add a snapshot as a background. Lay over it a puzzle template. • Similarities and Differences: Partner up! Use a Venn diagram to compare preferences. 	
<p><i>Assessment:</i></p> <ul style="list-style-type: none"> • Teacher Evaluation (TechnoMe Skill Summary, TechnoMe Marking Sheet) 	
<p><i>Notes:</i></p> <ul style="list-style-type: none"> • This course focuses on developing basic computing skills. It is designed for beginners. • There are a range of extension activities. Each activity has students practice learned skills, while acquiring new ones. Most require students to write more text than is expected in the basic template. 	

Technology Integration Ideas

The TechnoMe course integrates technology into an *All About Me* social studies unit. The activities are an ideal way for children to develop self-awareness, accept differences in others, and build relationships. The activities are completed using a template, which supports beginners with limited keyboarding and computing skills. This course can be modified for older students by customizing the template to add additional slides using provided resources.

Benefits to incorporating an *All About Me* unit into curriculum:

- *Build Self-Esteem:* Use the *All About Me* activities to have students reflect upon what makes them special. By recognizing characteristics that make them unique, students develop a sense of self-worth.
- *Learn about Students:* Use the *All About Me* activities to get to know your students. Discover their strengths, goals, likes, and personal interests. This is a fun way for students to tell you about themselves. Use this information to support learning.
- *Develop Friendships:* Use the *All About Me* activities to help students recognize others in the class that have similar interests. This can become a starting point for fostering relationships amongst students.
- *Build a Sense of Community:* Use the *All About Me* activities to have students learn about one another. By sharing personal details students form a connection with one another.
- *Develop Oral Communication Skills:* Use the *All About Me* activities to have students practice public speaking and active listening.

Suggestions for sharing the TechnoMe slideshows with others:

- *Determine an Audience:* Prior to beginning the unit, inform students who will be seeing their slide shows. Decide if students will share their presentation with the entire class or a small group of students. Consider expanding the audience to include family members. You can email a link to parents or print the slide show to create an *All About Me* booklet.
- *Create a Class Album for an Open House:* Build a sense of community. Combine students' completed slide shows into a class album using instructions in Assignment 7. The album can be set to play automatically in the classroom during Open House or printed and placed outside the classroom door to introduce parents to the class.
- *Make a Class Bulletin Board:* Personalize your classroom. Print Slide 4 in the template, which is the flower decorated with a student photo and images of things they like. Use the printouts to create a *We Grow and Learn in Class X* bulletin board.

Ideas for extending the activities in the TechnoMe course:

- *Engage in Goal Setting:* Have students set a personal or school-related goal using the template in the Session 1 Extension Activity. Brainstorm options for meeting the goal and then establish a plan. Monitor progress towards achieving the goal. Celebrate successful completion of the goal.
- *Build a My Family Graph:* Recognize similarities and differences in families. List the members in the immediate family using the template in the Session 3 Extension Activity. Print the slide. Assemble the printouts into a simple graph to compare the number of people in each family. Use questioning to develop mathematical reasoning. For example, *How many people have four members in their family? What is the biggest family size? What is smallest family size?*

- *Collaborate to Complete a Puzzle:* Recognize the unique physical characteristics of others. Transform a student photo into a puzzle using the resources in the Session 4 Extension Activity. Trade with a friend that has the same number of puzzle pieces. Draw attention to the fact that although the puzzle design is the same, each puzzle is unique. Mix the two puzzle pieces together for an extra challenge.
- *Use a Graphic Organizer to Compare Similarities and Differences:* Identify similarities and differences in others. Form a partner group. Have each person tell about themselves while the other practices actively listening. Afterwards, each person completes the Venn diagram in the Session 6 Extension Activity. If working with older students, share the same diagram to have students jointly complete the organizer.



Session 1

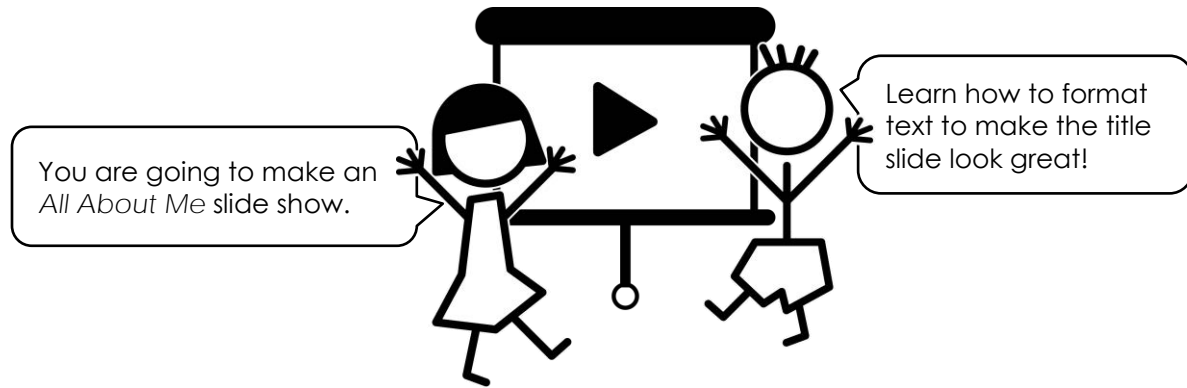
My Name

In this session, students begin to create an All About Me slideshow. Their first task is to create a title slide. Using a Google Slides template, they type their name to a text box. They then format the font, size, style, and color of the letters. As an additional activity, students are encouraged to set a learning goal by creating a text box and finishing the sentence, "I want to learn how to...".

Assignment 1: My Name

Session 1 Extension Activity: Set Goals

Assignment 1: Create a Title Slide

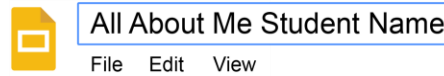


Sign Into Google Drive and Open the All About Me Template

- ▷ Ask your teacher how to open the *All About Me* template.



- ▷ Ask your teacher if you should edit the name to All About Me *Your Name*.

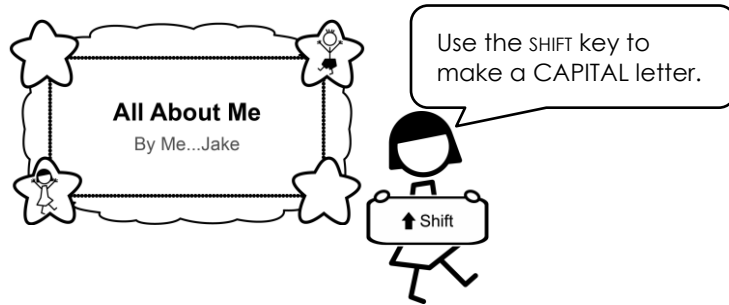


Save the file with your name to make it different from the files of the other students in your class.

Your name will show that it is your work.

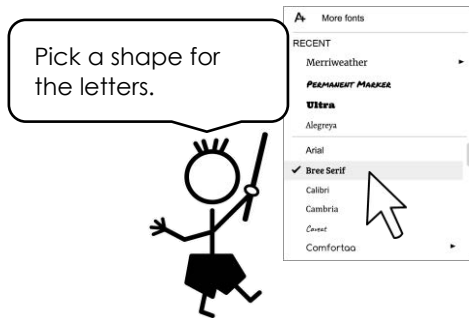
Add Student Name to the Title Slide

- ▷ Place the cursor inside *Student*. By Me...**S**tudent
- ▷ Double click to select the word. By Me...**Student**
- ▷ Type your *Name*.



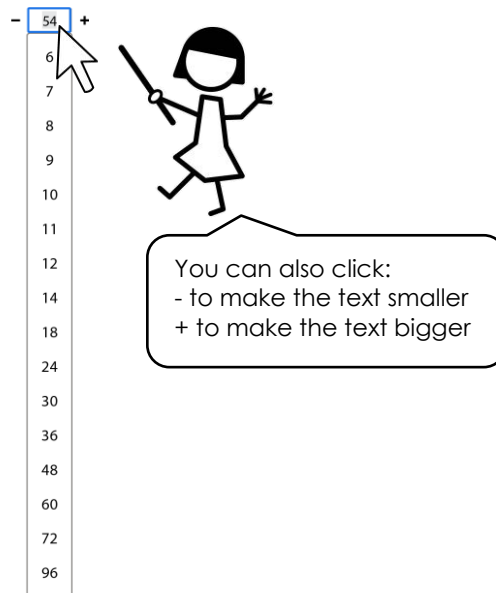
Format the Font

- ▷ Select your name.
- ▷ Click *Font*. Arial
 - Pick a font from the list.



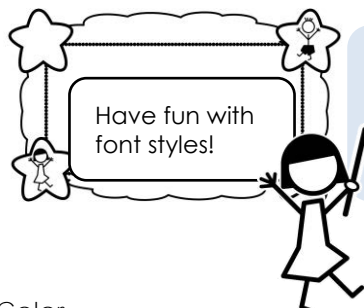
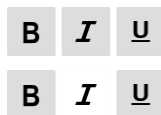
Format the Font Size

- ▷ Select your name.
- ▷ Click *Font size*. - 60 +
 - Pick a font size.



Format the Font Style

- ▷ Select your name.
- ▷ Click each font style to turn it ON.
- ▷ To turn OFF a style, click on it again.



B Bold – make letters thicker
I Italic – make letters *slant*
U Underline – put a line below letters

Format the Text Color

- ▷ Select your name.
- ▷ Click *Text color*. **A**
- ▷ Click on a color you like.



Format the All About Me Title

- ▷ Place the cursor in the words *All About Me*.
 Triple click to select all the words.

All About Me

- ▷ Make the words look great!

- Format the font.
- Set the size.
- Apply a style. **B I U**
- Change the color. **A**

Sign Out from Google Drive

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Session 3

When I Grow Up

In this session, students complete a third slide in their All About Me slideshow, which centers on a career goal. They do this by finishing the sentence, "When I grow up, I want to be a...". They insert an image representing what they aspire to be in the future. Next, they create a text box and type in the desired job title. An optional activity is available that has students construct their family tree using a cloud shape to add each person's name to a branch.

Assignment 3: What Are Your Goals?

Session 3 Extension Activity: Build a Family Tree

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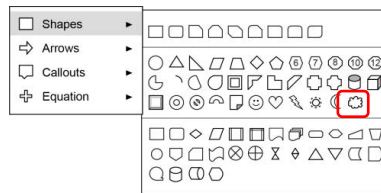
Session 3 Extension Activity: Build a Family Tree



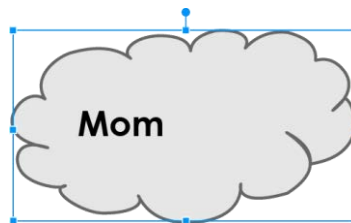
1. Sign Into Google Drive. Ask your teacher how to open the *Family* template. Ask your teacher if you should rename the file Family *Your Name*.



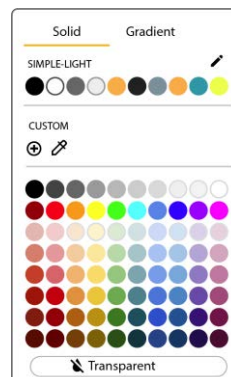
2. Click *Shape*. Pick *Shapes*. Click the *Cloud*.



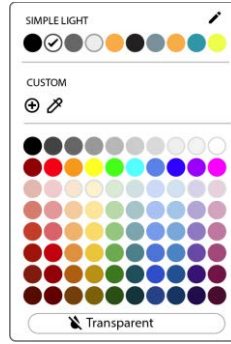
3. Draw a cloud.
4. Select it. Type *Name of Person*.



5. Click *Fill color*. Pick an option from the palette.

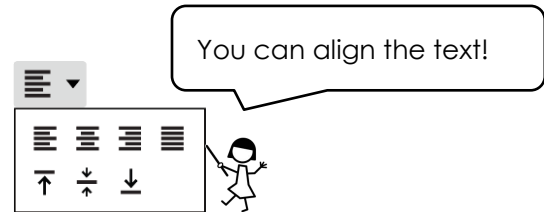


6. Click *Border color*.  Pick an option from the palette.

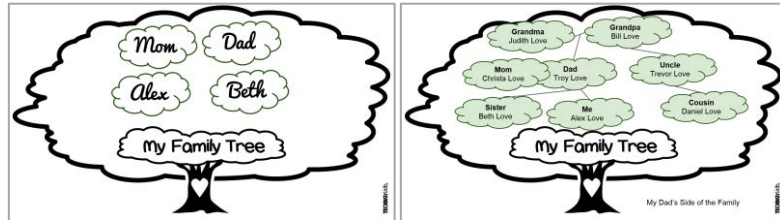


7. Format the letters to make them look great!

- o Format the font.
- o Set the size. +
- o Apply a style. **B** *I* U
- o Change the color. A




8. Be creative! If you have family photos, add them to decorate your tree.



TIP: You can add the slide to your show. Open *All About Me*.

1. Select the LAST slide.
2. From the File menu, click *Import slides*. Select *Family Your Name*.
3. Click *Insert*.
4. Click on the family slide and click *Import slides*.



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Session 4

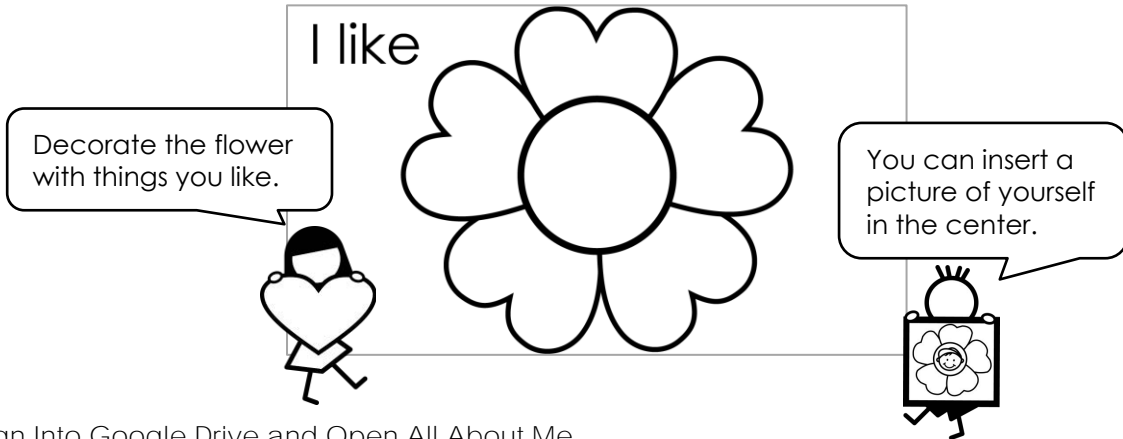
Things I Like

In this session, students complete building their All About Me slideshow. They use a slide template featuring a flower shape, with each petal dedicated to clipart of things they enjoy. In the center, they add a photo of themselves. This slide can be printed to create a class bulletin board. As an additional activity, students can place their photo into a puzzle template, cut out the pieces, and reassemble the image. It can be enjoyable to exchange puzzles with friends.

Assignment 4: What Do You Like?

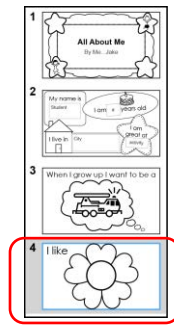
Session 4 Extension Activity: Make a Puzzle from a Photo

Assignment 4: What Do You Like?



Sign Into Google Drive and Open All About Me

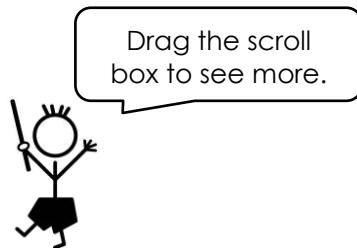
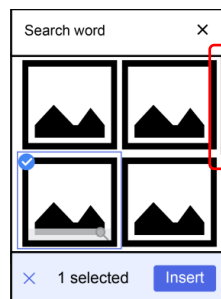
- ▶ Open your slide show in Slides. Click slide 4 or use the PAGE DOWN key.



Insert Pictures of Things You Like

- ▶ Click *Insert image*.
- ▶ Click *Search the web* from the menu. In the search box, type *name of item*. Press ENTER.
- ▶ Click on a picture you like. Click *Insert*.

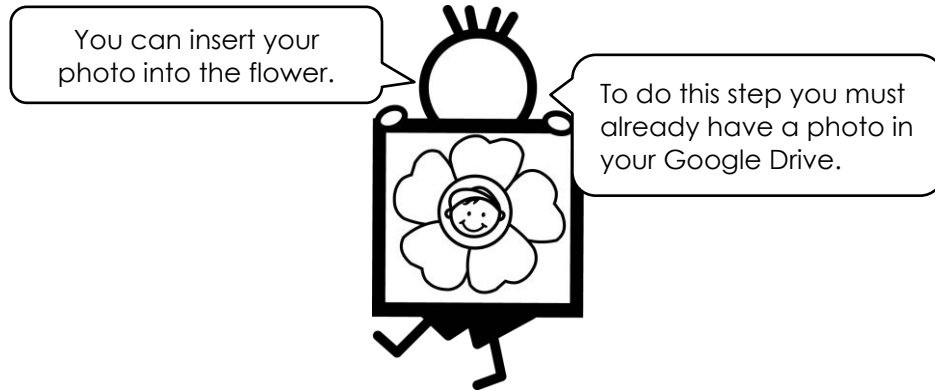
Add *clipart* to the search words if you do not want photos.




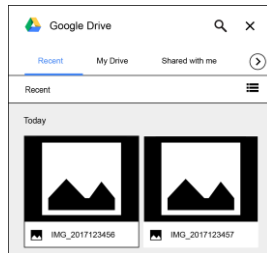
- ▶ Use your skills to *resize* and *move* the picture into a flower petal.
- ▶ Click *Insert Image* again to find a new picture of the SAME item or type in a new search word to find DIFFERENT items.




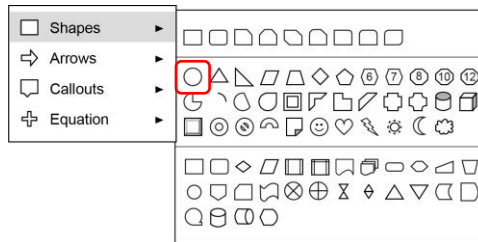
Insert a Picture of Yourself and Crop It (Optional)





- ▷ Click *Insert Image*. 
- ▷ Click *Drive* from the menu.
- ▷ Click on a picture you like. Click *Insert*.



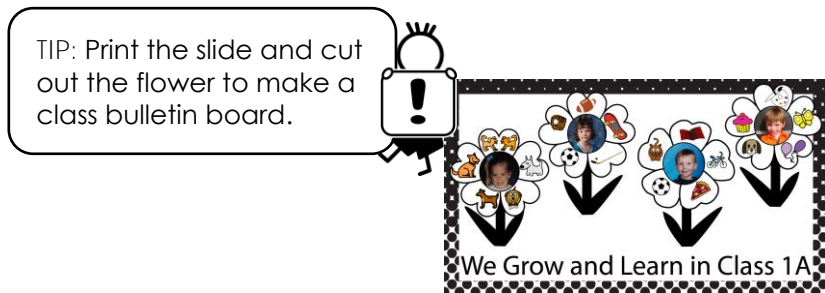
- ▷ Click *Mask image* (this is the arrow beside the *Crop tool*). 
- ▷ Pick *Shapes*.
Select *Oval*.



- ▷ Use your skills to resize  and move  the picture into the flower.



Sign Out from Google Drive



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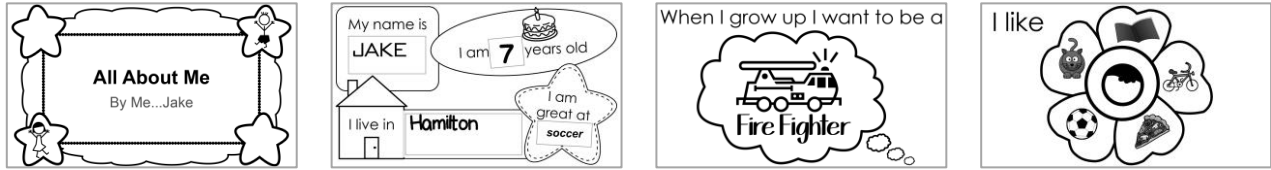
Session 5

Add Slide Transitions

In this session, students add transitions to the All About Me slideshow. They choose their preferred transition effect and then apply it to all slides. Then, they run the slideshow to practice advancing to each slide.

Assignment 5: Finish the Slide Show

Assignment 5: Finish the Slide Show



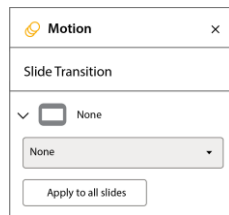
Add transitions between slides.



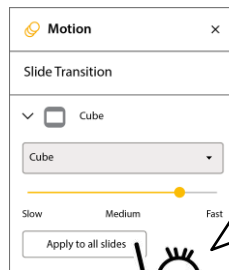
Sign Into Google Drive and Open All About Me

Add Transitions Between Slides

- ▶ Click *Slide 1* to view it.
- ▶ Click *Transition*.
- ▶ Click the *None* arrow. Select a type.



- ▶ Click *Play* to see it. When done, click *Stop*.



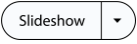
Click here to apply the same transition to EVERY slide.



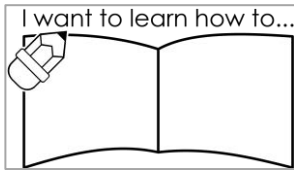
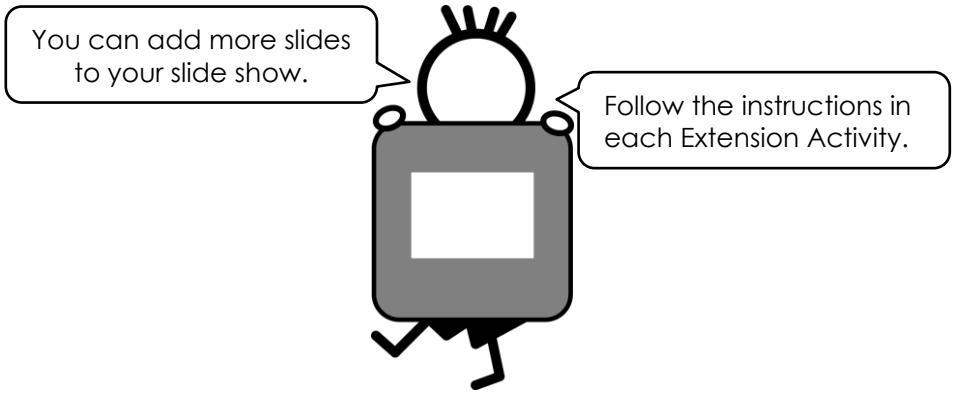
- ▶ Click *Apply to all slides*.

View the All About Me Slide Show

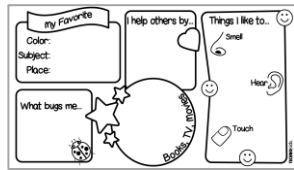
- ▶ View *Slide 1*.
- ▶ Click *Slideshow*.
- ▶ Click to view each slide. When finished click the ESC key or *Exit*.



Make More Slides (Optional)



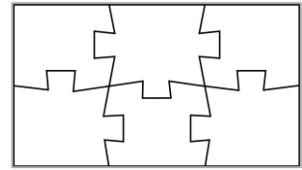
Session 1
Extension Activity
Set Goals



Session 2
Extension Activity
Share Fun Facts



Session 3
Extension Activity
Build a Family Tree



Session 4
Extension Activity
Make a Puzzle

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Appendices

Refer to the appendices for additional resources:

Appendix A: Assessment Tools

Appendix B: Contact Information

All About Me Marking Sheet

		3 Excellent Work!	2 Doing Great!	1 Keep Trying!
	<p>Completeness: All slides are done. Transitions are between each slide.</p>			
	<p>Quality of Slide Show: Includes information such as age, skills, goals, and likes. The words on each slide look great. The pictures tell about the student.</p>			
	<p>Presentation Skills: Slide show is shared with others. Questions are asked to learn about similarities and differences. Speaks clearly. Listens to others.</p>			
	<p>Self-Awareness: Able to identify things that make you unique.</p>			

This is a preview of the teacher guide.
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SAMPLE



RESOURCE

This course includes a sample of a completed project. Teachers can use this resource for demonstration purposes or as a source of inspiration.



All About Me

By Me... **Jake**

My name is

Jake

I am **7** years old



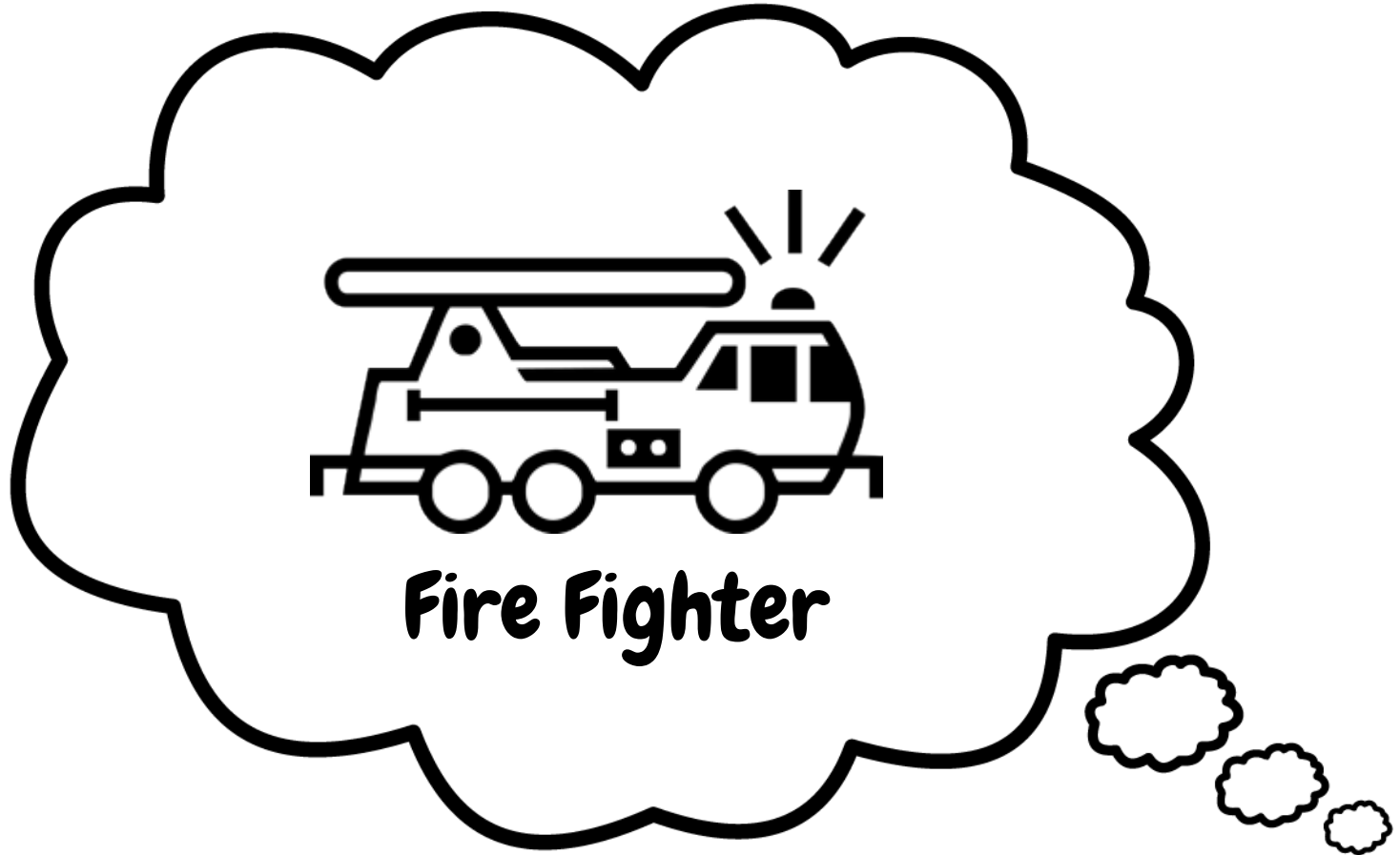
I live in

HAMILTON

I am
great at

soccer

When I grow up I want to be a



I like

